S U S A N

C O M B S

# **Texas Application for Maquiladora Export Permit**

Texas Comptroller  $\it of$  Public Accounts



#### **General Information**

#### Who may submit this application -

- If you are a maquiladora enterprise, you may submit this application if you wish to make tax-free purchases in Texas for export to Mexico.
- Each authorized maquiladora enterprise must file a separate application to obtain a separate new permit.
- You must include a copy of your Maquiladora Authorization Approval with each application.

#### **Definitions** -

<u>Maquiladora Enterprise</u> - Maquiladora enterprise means a business entity chartered by the government of the Estados Unidos Mexicanos and authorized by that government to make duty-free imports of raw materials, component parts or other property into Mexico to be used in manufacturing, processing or assembling items by the business entity in Mexico primarily for export from Mexico.

<u>Maquiladora Permit</u> - A Maquiladora Export Permit is issued by the State of Texas to a Maquiladora Enterprise to allow tax-free purchases in Texas. The permit is issued without a charge.

#### For assistance -

If you have any questions about this application, filing tax returns or any other tax-related matter, contact your nearest Texas State Comptroller's Office. You may also call (800) 252-5555 or (512) 463-4600.

Spanish speaking assistance is available upon request.

#### General instructions -

- · Please print or type.
- · Do not separate pages.
- · Write only in white areas.
- Fill in all blanks and answer all questions completely and fully.
- · Complete this application and mail to:

Comptroller of Public Accounts 111 E. 17th Street Austin, TX 78774-0100

Note: Tax-free purchases may not be made until this application has been approved, your Maquiladora Export Permit has been issued and you provide the seller a Maquiladora Exemption Certificate.

#### Specific instructions are on the back of the next page.

Under Ch. 559, Government Code, you are entitled to review, request, and correct information we have on file about you, with limited exceptions in accordance with Ch. 552, Government Code. To request information for review or to request error correction, contact us at the address or phone number listed on this form.



### Texas Application for Maguiladora Export Permit

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|-------------|---|---|-------------|------|--------------------------|---------|---------------|--------|-----------|-------|----------------|----------|-------|--------|------|----------|--------------|-------|---------|--------|------------|-------|--------------|-------|---------|-------|---------|-------|-------|---------|-----------|-------|----------------|------------|------|--------|---------------------|----------|----------------|
| • P         | leas  | e rea   | ad i        | nsti | ucti                     | ons.    |               |        |           |       |                |          |       | •      | T    | уре      | or p         | orint |         |        |            |       |              |       |         | •     | Wr      | ite c | only  | y in    | wh        | ite a | reas.          |            |      |        |                     |          | Page 1         |
|             | 1.  | Тахр  | oay         | er's | agre                     | eme     | nt -          | - The  | e app     | olica | ant, i         | n co     | onsi  | derat  | ion  | of t     | the i        | issu  | an      | ice (  | of a       | ma    | quila        | ado   | ra e    | хрс   | ort p   | ermi  | it b  | y tl    | he S      | State | of Te          | exas,      | , ag | rees a | and a               | ffirm    | s:             |
|             |   | <ul> <li>a. that the applicant is a responsible maquiladora enterprise making tax-free purchases using the Maquiladora Exemption Certific export to Mexico to be used in manufacturing, processing or assembling items in Mexico primarily for export from Mexico;</li> </ul> |             |      |                          |         |               |        |           |       |                |          |       |        |      |          | ificate      | for   |         |        |            |       |              |       |         |       |         |       |       |         |           |       |                |            |      |        |                     |          |                |
|             |   |   | hat<br>exa  |      | Ма                       | quila   | dor           | a Ex   | emp       | tior  | ı Cer          | tific    | ate   | will r | ot   | be ι     | used         | d for | · ta    | axab   | le it      | ems   | s pu         | rch   | ase     | d fo  | or re   | sale  | or    | pe      | erso      | nal u | se in          | the        | Stat | te of  |                     |          |                |
| ⊢<br>N<br>H |   |   |             | Not  |                          |         |               |        |           |       | bject<br>t, Fo |          |       |        | Si   | tate     | of T         | Геха  | ıs,     | you    | і ти       | ıst c | bta          | in a  | Тех     | as    | Sale    | es a  | nd    | Us      | se Ta     | ax P  | ermit          | by c       | omį  | pletin | g the               |          |                |
| EMEN        |   |   |             |      |                          | tax-    |               | pur    | chas      | es    | on th          | e N      | /laqı | uilado | ora  | Ret      | urn          | filed | p b     | quar   | terly      | / an  | d dı         | ie d  | on th   | e 2   | 20th    | day   | of    | the     | e mo      | onth  | follov         | wing       | the  | end c  | of eac              | h        |                |
| AGREE       |   | d. t  | hat<br>vith | a I  | /laq<br>e a <sub>l</sub> | uilad   | dora<br>catio |        |           |       |                |          |       |        |      |          |              |       |         |        |            |       |              |       |         |       |         |       |       |         |           |       |                |            |      | be in  |                     |          |                |
| S           |   | e. that the Texas Comptroller of Public Accounts (Comptroller) may suspend or revoke a maquiladora enterprise's export permit to ma tax-free purchases under this section without notice for good cause;  |             |      |                          |         |               |        |           |       |                |          |       |        |      |          | ake          |       |         |        |            |       |              |       |         |       |         |       |       |         |           |       |                |            |      |        |                     |          |                |
| PAYER       | f. that the enterprise whose maquiladora export permit is either voluntarily forfeit immediately notify in writing all vendors from whom purchases of taxable items issued to them is no longer valid;            |   |             |      |                          |         |               |        |           |       |                |          |       |        |      |          |              |       |         |        |            |       |              |       |         |       |         |       |       |         |           |       |                |            |      |        |                     |          |                |
| TAXF        |   | g. tl   | hat         | the  | ent                      | erpri   | se t          | hat l  | nas t     | oee   | n gra          |          |       | maq    |      |          |              |       |         |        | nit to     | ma    | ke           | tax   | -free   | рι    | ırcha   | ases  | s of  | f go    | oods      | for   | expo           | rt to      | Mex  | xico w | /ill                |          |                |
|             |   | h. tl   | hat         | upo  | n re                     | eque    | st, t         | he e   | nter      | pris  | e wil          | l m      | ake   | reco   | rds  | ava      | ilab         | le ir | n th    | he S   |            |       |              |       |         |       |         |       |       |         | his       | auth  | orize          | d rep      | pres | sentat | ive a               | and      |                |
|             | will cooperate with the Comptroller or his authorized representative in the examination of the records.  Type or print name of managing director or corporate secretary  Managing director or corporate secretary |   |             |      |                          |         |               |        |           |       |                |          |       |        |      |          |              |       |         |        |            |       |              |       |         |       |         |       |       |         |           |       |                |            |      |        |                     |          |                |
|             |   |   | ı           |      |                          |         |               |        |           |       |                |          |       |        |      |          |              |       | ı       |        | sig        |       |              |       |         |       |         |       |       |         |           |       |                |            |      |        |                     |          |                |
|             |   |   | L           |      |                          |         |               |        |           |       |                |          |       |        |      | (Lega    | al cite      | : TE  | <br>X.T |        | hei<br>ODE |       | v ∟<br>v.sec | . 15  | 1.156   | )     |         |       |       |         |           |       |                |            |      |        |                     |          |                |
|             | 2   | Rueir   | 2000        | nam  | e of r                   | magui   | lador         | a ente | erprise   |       |                |          |       |        |      |          |              |       |         |        |            |       |              |       |         |       |         |       |       |         |           |       |                |            |      | For Co | omptro              | ller's u | use onl;y      |
|             |   | Duo:  |             |      |                          | liaqui  | ladoi         |        | JI PI IOC |       |                |          |       |        |      | ····     |              |       |         |        |            |       | ]            | T     |         |       |         |       |       | Ţ       |           |       |                |            |      |        | NAME                |          |                |
|             |   |   |             |      |                          |         |               |        |           |       |                |          |       |        |      | [        |              |       |         |        |            |       |              |       |         |       |         |       |       |         |           |       |                |            |      | l —    | er acco             |          | et up<br>)1100 |
|             | 3.  | Texa  | s or        | othe | r Unit                   | ed St   | ates i        | mailin | g add     | ress  | of you         | ır ma    | quila | dora e | nter | prise    | . If n       | one,  | skij    | p to I | tem 4      | 1. (5 | Stree        | t & r | umbe    | er or | P.O.    | Вох)  |       |         |           |       |                |            |      |        |                     | -        | ,,,,,          |
|             |   |   |             |      |                          |         |               |        |           |       |                |          |       |        |      | <u> </u> |              |       |         |        |            |       |              | 1     |         |       |         |       |       |         |           |       |                |            |      |        | ster mai<br>address | chan     |                |
|             |   |   |             |      |                          |         |               |        |           |       |                |          |       | ll     |      |          |              |       |         |        |            |       |              |       |         |       |         |       |       |         |           |       |                |            |      |        | PL06                |          | 01180          |
|             |   | С   | ity         |      |                          | ·····   | γ             |        |           |       | γ              |          |       | rI     |      | T        | η            | 7     |         |        |            |       | 7            | -     |         | 5     | State   |       |       | ZI      | P Co      | de    |                | 7          | 1    | Соι    | unty co             | de       |                |
|             | •   | ı [   |             |      |                          |         |               |        |           |       |                |          |       |        |      | -        |              |       |         |        |            |       |              |       |         |       |         |       |       |         |           |       |                |            |      |        |                     |          |                |
| z           |   |   |             |      |                          |         |               |        |           |       |                |          |       |        |      |          |              |       |         |        |            |       |              |       |         |       |         |       |       | 9       | 9         | 9     | <sub> </sub> 9 | <b>⊥</b> 9 |      |        | ster pho            |          | ımber          |
| ATION       | 4.  | Mexico (City number and phone number)  Enter the phone number of the person primarily   |             |      |                          |         |               |        |           |       |                |          |       |        |      | 1        | <sub> </sub> | PL06  | = (     | 01185  |            |       |              |       |         |       |         |       |       |         |           |       |                |            |      |        |                     |          |                |
| 2           |   | res   | oor         | sibl | e fo                     | r filir | ng Te         | exas   | Ма        | quil  | ador           | a R      | etur  | ns     |      |          |              |       |         |        |            |       |              | Li    | nited ! | State | <br>(Δι | ea co | nde : | and     | <br>I num | her)  |                |            |      | Own    | ership              | type     |                |
| ENTIF       |   | United States (Area code and number)  |             |      |                          |         |               |        |           |       |                |          |       |        | 14   |          |              |       |         |        |            |       |              |       |         |       |         |       |       |         |           |       |                |            |      |        |                     |          |                |
| Ш           |   |   |             |      |                          |         |               |        |           |       |                |          |       |        |      |          |              |       |         |        |            |       |              | ļ     |         |       |         |       |       | ·       |           |       |                |            |      | •      | 000                 | 0 0      |                |
|             |   |   |             |      |                          |         |               |        |           |       |                |          |       |        |      |          |              |       |         |        |            |       | -            |       |         |       |         |       |       | <u></u> |           |       |                |            |      |        |                     |          |                |
| AYER        | 5.  | 5. Enter the number of your Certificate of Authorization issued by the Mexican Secretaria de Comercio y Fomento Industrial.   |             |      |                          |         |               |        |           |       |                |          |       |        |      |          |              |       |         |        |            |       |              |       |         |       |         |       |       |         |           |       |                |            |      |        |                     |          |                |
| (PA         |   |   |             |      |                          |         |               |        |           |       |                |          |       |        |      |          |              |       |         |        |            |       | 3            | 8     | 3 2     | 2     |         |       |       |         |           |       |                |            |      |        |                     |          |                |
| TAXP,       | 6.  | Ent   | er          | the  | info                     | rmat    | ion           | requ   | este      | d fo  | or the         | e m      | ana   | ging   | dire | ecto     | r an         | d co  | orp     | ora    | te s       | ecre  | etar         | y of  | the     | ma    | quil    | ado   | ra e  | ent     | erpi      | rise. |                |            |      |        |                     |          |                |

6. Enter the information requested for the managing director and corporate secretary of the maquiladora enterprise.

Phone (City and no./Area code and no.) Name of managing director Mailing address of managing director (Street & number, city, state, ZIP code / country) Name of corporate secretary Phone (City and no./Area code and no.)

Mailing address of corporate secretary (Street & number, city, state, ZIP code / country)



### Texas Application for Maquiladora Export Permit

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· Please read instructions. Type or print. · Write only in white areas. Page 1. 7. Business name (Same as Item 2) **a** 3 , 8 , 2 , , , , 8. Is the maguiladora enterprise named in Item 2 owned by or affiliated with any other business For Comptroller's Use Only operating in Texas? \_\_\_\_ \Boxed YES \Boxed NO If "YES," enter the following information: JOB NAME --- SALEAPP Name Texas taxpaver number (if any) PL15 **© 00990** 0 2 2 0 Mailing address (Street & number or P.O.Box, city, state, ZIP code) 9. Is the maquiladora enterprise named in Item 2 owned by or affiliated with any other business If "YES," enter the following information: Name Texas taxpayer number (if any) Outlet/location set up PL05 **■ 01300** Mailing address (Street & number or P.O.Box, city, state, ZIP code) Outlet number Business name in Mexico Country code **862 BUSINESS INFORMATION** Jurisdiction codes City MTA/CTD Mailing address in Mexico **0 0** SPD Business code City in Mexico ZIP Code 0 0 0 0 Permit set up State in Mexico PL14 ■ 01400 Effective date 11. Mexican Authorization Certificate: Date of issue Date of expiration Permit type **2** 12. Indicate your principal type of business in Mexico. Other Manufacturer / Processor (20-39) Service (70-89) **000** 13. Indicate your primary product or service in Mexico. (See instructions) Permit status **7** 14. List location of all distribution points, warehouses or offices in Texas. (Attach additional sheets if necessary) SPD code Date of application The managing director and/or corporate secretary or an authorized representative must sign this application. Month Day Year Representative must submit a written power of attorney with this application. 15. I, (we) declare, under penalties prescribed by law, that the information in this document and any attachments is true and correct to the best of my (our) knowledge and belief. (TEX.PENAL CODE ANN.sec. 37.10) Type or print name of managing director or authorized representative Managing director or authorized representative SIGNATURES sign here Type or print name of corporate secretary or authorized representative Corporate secretary or authorized representative sign here WARNING. You may be required to obtain an additional permit or license from the State of Texas or from a local governmental entity to conduct business. A listing of links relating to acquiring licenses, permits, and registrations from the State of Texas is available online at http://www.Texas.gov. You may also want to contact the municipality and county in which you will conduct business to determine any local governmental requirements. Field office number E.O. name Destin Date

## Instructions for Completing Texas Application for Maquiladora Export Permit

- **Item 2** Enter the legal business name in Mexico exactly as it is registered with the Mexican Secretaria de Comercio y Fomento Industrial.
- **Item 3** Enter the complete Texas or other United States mailing address where you will receive mail from the Texas Comptroller of Public Accounts.
- **Item 6** Enter the information requested for the managing director and corporate secretary of the maquiladora enterprise.
- **Item 13** Enter the primary product or service of the maquiladora enterprise in Mexico. Examples: manufacturing parts, leather goods. Please be specific.